

# INSTRUCTIONS FOR CIRCULATING PETITIONS TO PUT THE HEALTH CARE FOR ALL OHIOANS ACT ON THE OHIO BALLOT

## 1. Circulators

- Circulators must be residents of Ohio.
- No person who has ever been convicted of a felony may circulate petitions.
- Circulators do not have to be registered voters or be of any prescribed age. Circulators cannot sign the petition they are circulating.
- **Each petition can have signers from only one county.** Use different petitions for different counties.
- Circulators must fill in their name, county, and date of issuance on first page before circulating.
- On the third page of the petition, under the heading “NOTICE,” enter “nothing” where asked “expects to receive” and do not fill in blank spaces in the next line.
- All 65 signature lines on the petition do not need to be filled in for the petition to be counted.
- Anyone wishing to read the summary on the front page or the Act itself prior to signing must be given the opportunity to do so.
- **Circulator must personally witness the signing of the petition by each person. Do not give the petition to anyone else to collect signatures.**
- After the final signature is obtained on a petition, the circulator must sign the last page of the petition declaring the exact number of signatures collected on that petition and that he/she witnessed each person signing the petition. Circulator must include her/his address (a permanent residence address is recommended). Do not obtain additional names after completing this section.
- Use black or blue ballpoint pen – do not use a pencil.
- Keep the petition intact. Do not tear out any pages, including any unused signature pages.
- Keep a separate list of names, home addresses, phone numbers and e-mail addresses of anyone expressing interest in working on the campaign. Turn in this list to the Regional Coordinator for your area or mail to SPAN Ohio, 3227 W 25<sup>th</sup> Street, Cleveland, Ohio 44109, or email it to SPAN Ohio at [span@spanohio.org](mailto:span@spanohio.org).

## 2. Signers

- Signer need not be a registered voter at the time he/she signs the petition. **However, the signer must be a registered voter by the time the signatures are filed with the Secretary of State in order for the signature to be valid.** Encourage the person to

register without delay. Circulators should register people to vote on the spot whenever possible.

- Signer need not fill in the space for “Ward/Precinct.”
- Signer can only sign for herself or himself (cannot sign for a spouse). No one claiming to have a power of attorney can sign for anyone else.
- Signatures must be written, not printed. **Make sure signature is legible.** If the signature is not legible, circulator should neatly print name above the signature in same box.
- Address must be where voter is registered to vote. P.O. boxes are not permissible.
- Signers should sign with the same name they used to register to vote.
- Ditto marks (“) are okay for same address, city/township, county and date.

### 3. Errors

- If signer makes an error (i.e., misspelled word), simply strike a line through the error and redo on the same line.

### 4. Other

- Do not photocopy or duplicate blank petitions.
- Employees of public and non-profit entities can circulate petitions for non-partisan issues.

### 5. Completed Petitions

- Completed petitions must be returned as soon as possible. Turn them in to the Regional Coordinator for your area or call SPAN Ohio (216-736-4766) for mailing instructions.
- For more information or additional petitions or to get the name and phone number of the Regional Coordinator for your area, please contact SPAN Ohio at 216-736-4766 or e-mail [span@spanohio.org](mailto:span@spanohio.org). Check web site at [www.spanohio.org](http://www.spanohio.org) for latest updates on the campaign.

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